



**MINUTES OF THE 41<sup>st</sup> ANNUAL GENERAL MEETING  
HELD ON WEDNESDAY, 3<sup>rd</sup> APRIL, 2019,  
IN ST ANNE'S HALL, AYLESBURY ROAD, WENDOVER**

**PRESENT**

Dr G. Williams (Chairman), Mr. A.E. Mogford MBE (Vice-Chairman), Cllr R. Duggan, Mrs W, Gray, Mr J.Mayhead CBE, Mrs S. Potter, Mrs. M. Clayton, Mr. S. Bishop, Mrs C. Harrington, Miss J. Hacking, Mrs. G. Newman

*In attendance:* Mrs. A. German, Mr. M. Ryan, Mr A. Robson

**1. APOLOGIES:** Cllr S. Bowles apologised for his absence.

**2. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the September 26<sup>th</sup> Meeting were approved and signed by the Chairman.

**3. REPORT OF THE MANAGING AGENT**

Mr Robson's report had already been circulated and he updated the Trustees on recent developments. He updated the Trustees on recent developments with the properties and was thanked for all the work he does.

**4. TREASURER'S REPORT**

**Accounts**

Mr Ryan had circulated draft accounts prior to the meeting, he confirmed the Trust was in a much healthy position financially now than where it was in 2017, with all the properties rented and the costs reduced as no major repairs and he was happy that the Trustees could award more grants this year if required.

The share value had fallen but this was due to general fall in shares.

**5. APPOINTMENT OF AN INDEPENDENT EXAMINER OF ACCOUNTS**

Mr Ryan confirmed that we would continue with Ashbys.

**6. GRANTS AWARDED DURING THE YEAR**

The list of awards since September had been circulated with the papers, Mr Mayhead advised that there was one missing & the Clerk will check and amend, there were no other questions pertaining to these.

## 7. CONSIDERATION OF CURRENT APPLICATIONS FOR GRANTS

A total of 28 applications for grants had been received. Following discussion, a total of **£46978.40** in grants was awarded with a promise of £15000 for 2020 and £5000 per year in 2021 - 2023. These were distributed as follows:-

<b>Education:</b>	<b>£ 14363.40</b>
<b>Elderly:</b>	<b>£ 1750</b>
<b>Individual:</b>	<b>£ 3050</b>
<b>Medical :</b>	<b>£ 12415</b>
<b>Organisations:</b>	<b>£ 15400</b>

Full details of the grants awarded at the meeting are listed separately.

## 8. APPOINTMENT OF VICE-CHAIRMAN

The Chairman nominated Mr Mogford and Mrs Clayton to both serve as Vice-Chairmen and Mrs Potter seconded this and both were ***elected Vice-Chairman nem.con. for one year.***

## 9. ANY OTHER BUSINESS

**Safeguarding:** Mrs Clayton confirmed that, after consultation, it had been confirmed that the Trustees would not need CRB checks but that sensible guidelines for visits should be adhered to and these should be added to Mrs Grey standard visit guidelines.

**Electronic Distribution:** The Clerk advised that generally the Electronic distribution had gone well but some Trustees had had some difficulties, especially with password protected documents and printing. She asked that the Trustees let her know how they would like to receive the files next time as there wasn't a problem if some still wanted paper files and others wanted electronic files as long as she knew in advance.

**GDPR Update:** the Clerk advised that this was working well and she was ensuring consent had been gained prior to any Trustee visits.

**Trustees Photo ID's:** Mr Mayhead had taken photos of the Trustees and would produce the Photo ID's and give them to the Clerk to distribute.

**Clerk to Trustees Communication:** the Clerk asked the Trustees to confirm what was their preferred method of communication advising that it could be different for each Trustee as some might prefer to be texted to advise she had sent an email that needed action, others may be happy with email etc. she hoped that it would be possible to receive a response to her communications within 72 hours which the Trustees felt was workable. She also asked Trustees to let her know when they were on holiday so she didn't disturb them.

**Flyers & Brochures:** Flyers had been reproduced which had then been printed by a company in Aylesbury and 500 had been delivered to a list of roads in Wendover. It will now be easy to amend as required.

**Banners:** It was agreed that for next year the list of locations and dates to display the banners would be agreed earlier.

**Social Media :** The Clerk proposed that the Trust should set up Facebook and Instagram pages if we want to reach a lot of the younger Wendover residents that don't read Wendover News or Flyers and a trial was agreed and the success or otherwise of this would be reviewed at the Autumn meeting. If any problems were encountered before then they could be taken down immediately.

**Little Hampden Close Update:** It was agreed to leave this project for a while.

**Wendover Junior School Strawberry Fayre June 29<sup>th</sup>:** The Clerk had received an invite from the Wendover Junior School to their Summer Strawberry Fayre and she will contact the Trustees to see who would like to attend and let the school know.

**(a) Next meeting October 23<sup>rd</sup> 2019 in St Anne's Hall at 2.30 pm.**

**(b) Date of Annual Meeting in 2020 : Wednesday 29<sup>th</sup> April at 12.30 in St Anne's Hall**

The meeting closed at 5.50 pm