



MINUTES OF THE MEETING HELD ON WEDNESDAY, 29th APRIL 2020 VIA ZOOM VIDEO CONFERENCE

PRESENT

Dr G. Williams (Chairman), Mrs. M. Clayton (Vice-Chairman), Cllr R. Duggan, Mrs W, Gray, Mr J. Mayhead CBE, Mrs S. Potter, Mr. S. Bishop, Mrs C. Harrington, Mrs G. Newman, Cllr S. Bowles

In attendance: Mrs. A. German, Mr. M. Ryan, Mr. A. Robson (part only)

Gwen advised everybody that Tony had told her in February that he wanted to stand-down from the Trust, everybody agreed that this will be a huge loss and nobody wanted to lose him completely and they would still like him to be a part of the Trust to get involved as much or as little as he would like. It was agreed to invite him to become Patron of the Lionel Abel-Smith Trust. John asked if this was possible within the constitution and Marion confirmed she had checked and there was nothing in the constitution to prevent the Trust appointing a Patron. Gwen will write & ask Tony to become Patron.

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the October 23rd 2019 meeting were approved and will be signed by the Chairman after lockdown.

Matters arising:

- **Bowls Club** – John advised that he had been in communications with Tony Defriez from the Bowls Club, who, like all clubs, were currently closed due to the Corona Virus and he had confirmed that any decision on future expenditure was on hold but they hoped to develop their plans as soon as they were open again and would be submitting an application in time for the Autumn meeting if not before.
- **Publicity Sub Committee** – meeting had been held on Dec 13th with Gwen, Steve Bishop, Marion, John, Tony, Bob & Angela. The main action was the banners which had been hung by Bob & Steve, 2 new large banners had been purchased but unfortunately the one hung at Ashbrook Meadow had blown away in a storm, Bob hoped to be able to find it if it had blown into the allotments. The one at Moor Park had also been removed. Bob will take them down & store until next year. It was agreed to look at the publicity needs again once the lockdown was over.

2. PROPERTY REPAIRS AND MAINTENANCE UPDATE

The Clerk had circulated Mr Robson's report in advance of the meeting so Andrew would only highlight the headlines and updates since then.

Delegation of Authority To Approve Property Leases – Andrew advised that currently any new leases required all Trustees to sign them and have their signatures witnessed which was a major task especially during the current crisis. A proposal to

Delegate the Authority to approve all new leases in the future to the Chairman and a Vice Chairman was put to the Trustees and this was agreed by all Trustees.

3. TREASURER'S UPDATE

Matt had circulated draft accounts and updates on the funds available, Sidley's cash flow and an update on the Rathbone's shares ahead of the meeting.

Matt advised that he wasn't expecting any material changes to the accounts that had been circulated and noted that the income was higher which reflected that all the properties were now occupied, he was also pleased to see that the % of Grants in 2019 was 50% compared to 33% in 2018.

Obviously the world had changed completely since these accounts had been prepared with investments falling off the edge of a cliff and advised that the Independent Examiner may request a revaluation but we will leave this as long as possible to allow the markets to settle.

4. APPOINTMENT OF AN INDEPENDENT EXAMINER OF ACCOUNTS

Mr Ryan confirmed that we would continue with Ashbys who did a good job & on time.

5. UPDATE ON GRANT APPLICATIONS SINCE OCTOBER MEETING

The Clerk had circulated a list of the Grant awarded since the autumn meeting.

There were no other queries / updates concerning these.

6. CONSIDERATION OF CURRENT APPLICATIONS FOR GRANTS

A total of 22 applications for grants had been received. Following discussion, **a total of £43078** in grants was awarded with an additional promise of £15000 for 2021 & 2022 and £5000 for 2023. These were distributed as follows:-

Education:	£ 11004
Senior:	£ 7409
Individual:	£ 1195 & 1 deferred
Medical :	£ 3000 & 1 declined
Organisations:	£ 20470 & 1 deferred

Full details of the grants awarded at the meeting are listed separately.

7. APPOINTMENT OF VICE-CHAIRMAN

The Chairman said she felt it was beneficial to continue to have 2 Vice-Chairman, John proposed Bob Duggan as a replacement for Tony, who accepted and everybody supported Mr Duggan and Mrs Clayton serving as Vice-Chairmen & both were ***elected Vice-Chairman for one year.***

8. ANY OTHER BUSINESS

- **Wendover Celebrates** – Bob advised that this year's Wendover Celebrates had been cancelled because of the Corona Virus and that they hoped to run it next year instead but in the interim they would return the £5K Grant that had been received from LAST earlier in the year.
- **Internet Banking** – John had written a proposal to move to internet banking which had been circulated to all trustees to review prior to the meeting and everybody agreed that this should be implemented and Matt will arrange for this to be set up. It

was agreed that one officer (Matt or Angela) & one Trustee (Gwen, Marion or Bob) must authorise any payments over £5000.

- **Grants Outside of Meetings** – earlier in the year Wendy had expressed some reservations about the number of grants requiring approval outside of the meetings and felt that organisations should be encouraged to work within the 2 meeting structure wherever possible to enable the Trustees to discuss the applications at the meetings. It was confirmed that the Trustee/s reviewing the grants should only fast track a grant approval where there was an urgent need that couldn't wait for the next meeting.
- **Swimming Pool** – Caroline gave a brief update on the Swimming Pool and advised that they currently had good reserves as they had managed to secure a large grant from Sport England and were able to fund the next big job themselves which would be for a UV Pool Light which reduced the need for chlorine within the water.
- **Wendover News** – Angela confirmed that she had agreed with Jane Larkham that a summary of the Annual Meeting would be available for the June Issue, this will now include details of Tony's resignation and appointment as Patron.
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Meeting closed at 5.10 pm with Gwen thanking everybody for their hard work & support.

Dates of Next Meeting :

Autumn Meeting – Wednesday 21st October at 2.30 pm in St Mary's Church Centre